



IMPACT Council



American Business Women's Association

Website: WWW.IMPACTABWA.ORG

January/March, 2012

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Member of Diamonds of Southbay Chapter

Deadline for articles in newsletter is the 10th of month before meeting month.

Executive Board

Chair –

Vice Chair –

Communications Officer

Financial Officer

Advisor –

National Board for 2011

President – Tina Gandy

Vice President – Tina Ackles

Secretary/Treasurer – Pattie Vargas District VI V.P. – MyChelle Andrews

2012 American Business Woman

Patti Bigger

Jane Addams Chapter, Freeport, IL



ABWA'S PROUD CODE OF CONDUCT

1. All members will serve as goodwill ambassadors for the American Business Women's Association.
2. Members will not allow their personal beliefs and convictions to interfere with the representation of ABWA's mission.
3. Members will always treat their member colleagues, guests, vendors and sponsors with honesty, respect, fairness, integrity, responsibility, kindness, and in good faith.
4. Members will maintain compliance with ABWA National, Chapter and Express Network Bylaws.
5. Members will not use their personal power to advance their personal interests.
6. Members will strive for excellence in their professions by maintaining and enhancing their own business knowledge and skills, and by encouraging the professional development of other members.

Chair's Message



No message at this time due to Holidays and editors unavailability.

IMPACT COUNCIL

GENERAL MEETING MINUTES - October 8, 2011

Welcome / Call to Order	<p>Welcome by Agnes Peters, Co Chair, to the ABW Day Tea in recognition of ABW Day at 12:00 pm. Congratulations were extended to Patty Vargas, National Treasurer/Secretary, MyChelle Andrews, District VI Vice President and acknowledgement of all attending ambassadors.</p> <p>The business meeting was called to order at 12:05 pm by IMPACT Council Chair Dee Kirtley. Dee welcomed all and thanked all for coming to celebrate ABW Day 2011.</p>
Minutes / Financial Report	<p>Minutes from the General Membership Meeting (7/9/11), the Board Meeting (7/9/11) and the Financial Report for Quarter Ending September 30, 2011 were approved as presented and printed in the newsletter and the Financial Report filed for audit. (Motion –Karen Oliver, Second – Cleola Brown 10-0-0)</p>
Business	<p>Susan Villotti presented the Council Woman of the Year nominee application for each of the chapter delegates.</p> <p>Kelly Goodman presented information on the upcoming Women on the Go Conference, the save the date flyer, the call for presenters and acknowledging those that have joined the committee and the committee is seeking more members. The goal is 100 attendees.</p> <p>Communications were received by MyChelle Andrews and Pattie Vargas.</p>
Elections	<p>The election of Officers for the 2012 year commenced. Kelly Goodman, Nomination Chair, presented the slate.</p> <p>Chair – open, Vice Chair – Cecile Harris Walters, Communications Officer – Jeanne Packard, and Financial Officer – Kelly Goodman.</p> <p>Bryna Dambrowski was nominated for Chair. (Motion –Karen Oliver , Second – Julie</p>

	<p>Kangas 10-0-0), motion carried. Kelly Goodman was nominated for Chair. Motion - MJ Bryant, Seconded - JoAnn Osby 10-0-0), motion carried. Motion to close the nomination for Chair (Motion - JoAnn Osby, Seconded - Cleola Brown 10-0-0), motion carried. Motion to close the nominations for Vice Chair (Motion - Cleola Brown, Seconded - Karen Oliver 10-0-0) motion carried. It was moved and seconded to close the nominations for Communication Officer (Motion - Cleola Brown, Seconded - Karen Oliver 10-0-0) motion carried. It was moved and seconded to close the nominations for Treasurer (Motion - Julie Kangas, Seconded - Karen Oliver 10-0-0) motion carried.</p> <p>The tellers appointed were MJ Bryant and Susan Villotti.</p> <p>The results – Chair Bryna Dambrowski, Vice Chair Cecile Harris Walters, Communications Officer Jeanne Packard and Financial Officer Kelly Goodman.</p> <p>Attendance - 10 chapters, 38 members and 5 guests</p>
Announcements	<p>JoAnn Osby challenged all chapters to give MyChelle and Patty full support.</p> <p>Chapters are to turn in their voting slips to MJ Bryant by the end of the month.</p>
Adjournment / Program	<p>The business meeting adjourned at 12:35pm for the ABW Day Tea and Program.</p> <p>Program presenters were Claudia Naffziger, who presented Tea 101 and Pattie Cotton presented on ABWA Membership Teas.</p> <p>Special thanks to the Tea Planning Committee , Tina Hashoika and team members, vendors and the opportunity drawing gifts.</p>

Submitted by Cecile Harris Walters, Communications Director

**IMPACT COUNCIL
BOARD OF DIRECTORS OFFICERS AND COMMITTEE CHAIRS TRANSITION MEETING
DECEMBER 3, 2011**

Call to Order	<p>The meeting was called to order at 10:15 am by Chair Dee Kirtley at the home of Linda Johnson. Present were: Dee Kirtley (Chair), Linda Johnson (Vice Chair), Cecile Harris Walters (Communications Director, Vice Chair Elect), MJ Bryant (Financial Director), Bryna Dambrowski (Chair-Elect), Kelly Goodman (Treasurer Elect), and Karen Oliver (Newsletter).</p>
Recap of 2011	<p>The financial state of the Council is good; Women on the Go Conference was amazing, was a good venue, good speakers; the President’s Breakfast was successful, suggestions were to change the name to reflect the targeted audience which is all officers as the event shows what councils are about and their importance; ABW Day Tea was a good event held on our scheduled quarterly meeting, well attended, good food, great speakers, and there is a need for a larger facility in the future; suggested to add spotlighting of business, at the minimum of two per meeting, and announced in the newsletter.</p>
2012 Committees	<p>The required committees are Auditing, Professional Development, FundRaising, Membership, Newsletter, Nominating, Program, and Publicity. Adhoc Committees include ABW Day Tea, Officers/Leadership Brunch (MJ Chair), and Standing Rules. The appointments of the committee chairs will be done at the January 14, 2011.</p>
2012 Proposed Standing	<p>The proposed 2012 standing rules were reviewed by the Board and recommendations for revisions will be presented to the Council at the January</p>

Rules	<p>14, 2012 meeting: #6 – Impact Executive Board has the authority to approve an expense up to two hundred dollars. The board unanimously agreed.</p> <p>#9 – In order for a Chapter candidate to be placed on the nomination slate, the Chapter and candidate must be a chapter and member in good standing with National and IMPACT Council. Candidate must be a primary member of the chapter. The board unanimously agreed.</p>
2012 Proposed change in council status	The Board discussed changing its council status effective 2013. The board unanimously agreed.
2012 Woman of the Year Committee Report	Three applications have been submitted and are currently being judged.
Agenda – January 14, 2012 Meeting	The agenda for the January 14, 2012 meeting is as follows: Installation of Officers, Appoint auditing committee, Vote on standing rules, Appoint Chairs for outstanding committees, Woman of the Year, Woman on the Go Conference, and the Program will be – ABWA National’s changes.
Open Discussion	<p>Library Reservations are being confirmed. The 2012 meeting dates are – Jan 14, Apr 14, July 14, Oct 13. Oct 13 is National Conference, so no meeting will be held. The Council will propose to LAAC to have a joint ABW Day Tea event proposed for September 8, 2012. The January 2012 hosting chapter is WindSong Chapter.</p> <p>The Treasurer’s Report was presented and will be published in the newsletters for the membership. The letter of determination has been submitted. Chapters will be reminded via email to submit their 990N by December 15, 2011.</p> <p>Women on the Go – Kelly and Cecile presented on the status of the event. Each president and delegate will be sent information to present now via email and at their January meeting on the Conference. Each member that brings in a guest will be entered into a special drawing for each guest. Chapters may reimburse their members by paying a portion/full registration as the Conference is professional development.</p> <p>For each survey turned in at the end of the Conference a gift will be given. Reviewed budget and made needed changes. Reviewed the sponsorship levels for the board’s review.</p>
Exchange of information	Information was exchanged between the outgoing and the incoming officers.
Adjourn	Meeting was adjourned at 1:45pm.

Submitted by Cecile Harris Walters, Communications Director

IMPACT COUNCIL ABWA
TREASURER'S QUARTERLY REPORT
Months of October and November 2011

Month	Ck #	Payee	Reason	Ck Amount
Beginning Balance starting October 1, 2011				\$ 3,409.37
October Income				
10/7/2011	DEP	ABW Day Tea	Vendors = 3 @ \$20	\$ 60.00
10/7/2011	DEP	ABW Day Tea	Guests = 8 @ \$25	\$ 200.00
10/7/2011	DEP	ABW Day Tea	Guests = 21 @ \$25	\$ 525.00
10/14/2011	DEP	ABW Day Tea	Guests = 11 @ \$25	\$ 275.00
October Expenses				
10/5/2011	#972	Tina Hashioka	ABW Day Tea - Luncheon	\$ (645.00)
10/8/2011	#973	Faith Community Church	ABW Day Tea - Venue	\$ (50.00)
10/8/2011	#974	Linda Johnson	ABW Day Tea - Gift Bags	\$ (46.37)
10/8/2011	#975	Cleola Brown	Purse-onality, Part 2	\$ (186.30)
10/8/2011	#976	Agnes Peters	ABW Day Tea - Program	\$ (11.85)
10/8/2011	#977	Mary Large	Attendance Opportunity	(25.00)
10/8/2011	#978	Void		\$ -
Balance ending October 31, 2011			See Note ^{2,3}	\$ 3,504.85
November Income		None		
November Expenses		None		
Balance ending November 30, 2011			See Note ^{2,3}	\$ 3,504.85
ABW Day Tea				
Income:				
Guest Registrations		\$ 1,000.00		
Vendor Tables		\$ 60.00		
Subtotal		\$ 1,060.00		
Expenses:				
ABW Day Tea - Luncheon		\$ (645.00)		
ABW Day Tea - Venue		\$ (50.00)		
ABW Day Tea - Gift Bags		\$ (46.37)		
ABW Day Tea - Program		\$ (11.85)		
Subtotal		\$ (753.22)		
Profit		\$ 306.78		
Notes: ¹ Check #931 is refundable security deposit for Placentia Library Meeting Space for 2011 (\$50.00)				
² \$400 Balance of Reserve for Letter of Determination, per Minutes of May 11, 2011, Board Meeting (sent \$400 to IRS in July)				
³ \$100 Credit at Placentia Library for canceling 1 hour of 9APR11 meeting (\$20) and canceling 4 hours of 8OCT12 meeting (\$80 b/c other venue used for ABW Day Tea)				

Respectfully submitted by: MJ Bryant



Saturday, January 14, 2012 Meeting
PROGRAM

Effects of National By-Law Changes – Dee Kirtley

IMPACT COUNCIL

January 14, 2012

AGENDA

9:00 Networking

9:30 Meeting Called to Order – Kelly Goodman, Chair
Thank you to Windsong Chapter for Hosting

Invocation and Flag Salute followed by Self Introductions (Name, Chapter, Profession,)

Installation of Officers – JoAnn Osby

Program - Effects of National By-Law Changes – Dee Kirtley

Chair report – 2012 Board Update

Business:

Approval of minutes and financial reports (posted in newsletter)

Approval of Standing Rules

Selection of Audit Committee

Chapter 90 sec reports (Written copy for council records)

LAAC Council Updates

Committees:

Women on the Go Conference – Cecile Harris Walters – Kelly Goodman

Council Woman of the Year – presented by Susan Villotti

Opportunity Drawing – MJ Bryant

11:30 Adjourn with Benediction

12:00 IMPACT Executive Board Meeting



IMPACT Council

DATES TO REMEMBER

IMPACT COUNCIL MEETINGS – Jan. 14th, Apr 14th, Jul 14th, and 4th Qtr Tea (TBD)

Women on the Go Conference – Howard Johnson, Fullerton – January 28, 2012

Western Regional Conference – March 29 – 31, 2012, Oklahoma City

Leadership Breakfast (formerly President's Breakfast) date TBD)

Los Angeles Area Council – Candidates Forum - August 4, 2011 – Rio Hondo Country Club

National Women's Leadership Conference – October 11-13, 2012- Memphis TN

ABWA IMPACT COUNCIL
PROPOSED 2012 STANDING RULES

1. Newsletter will be sent out two weeks prior to meeting. Allowing time the Treasurer's report and agenda to be included. Newsletter will be sent to Chapter President, Delegate, Newsletter Chairman, and Associate Members of each Chapter in good standing within the Council. (Adopted 1/8/11)
2. Any delegate committing their Chapter to an Impact Council annual/special event must obtain Approval from her Chapter. (Adopted 1/8/11)
3. Council Treasurer's report will be published in the Newsletter. (Adopted 1/13/07)
4. Calendar updates must be received by the day of the Impact Council meeting for publication in the next quarter Newsletter. (Adopted 1/8/11)
5. Hostess Chapter for each Impact Council meeting is entitled to an allotment of \$25.00. (Adopted 1/12/08)
6. Impact Executive Board has the authority to approve an expense up to One hundred dollars
(Proposed 1/14/12) Impact Executive Board has the authority to approve an expense up to Two hundred dollars.
7. An ABW Day event will be held annually and hosted by the member Chapters of the Impact Council. (Adopted 1/13/07)
8. Annually, up to \$2,000, if the Treasury allows, be designated toward the Frances Stuckey Memorial Education Fund. (Adopted 3/10/01)
9. In order for a Chapter candidate to be placed on the nomination slate, the Chapter dues must be paid. If a Chapter candidate holds dual membership, the candidate must declare, prior to being placed on the slate, which specific Chapter they are representing. **(Proposed 1/14/12) In order for a Chapter candidate to be placed on the nomination slate, the Chapter and candidate must be a chapter and member in good standing with National and IMPACT Council. Candidate must be a primary member of the chapter.**
10. The Standing Rules will be published in the Newsletter for review by the IMPACT Council membership at the beginning of each term of office. (Adopted 1/13/07)
11. No refund to attendees/vendors for fees to IMPACT Council events.(Adopted 1/8/11)
12. All returned checks will be assessed a \$35.00 service charge in addition to the amount of the check and reflected in the treasurer's report. (Adopted 1/8/11)



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